



**Town of North Greenbush
Industrial Development Agency
2 Douglas Street
Wyanantskill, NY 12198**

**Meeting Minutes
June 25, 2019
9:00 AM at Town Offices**

Call To Order

Chairman Thomas Hurbanek called the meeting to order and roll call was taken.

In Attendance Thomas Hurbanek, Paul Lombardi, John Panichi

Approval of Previous Minutes

A motion was made by John Panichi and seconded by Paul Lombardi to approve the minutes of the meeting held on April 17, 2019. All board members voted in favor of the motion and none opposed. The motion carried.

Outstanding Bills

No Action Taken

Treasurers Report

The Treasurers Report was reviewed by the board. A motion was made by Thomas Hurbanek and seconded by Paul Lombardi to accept the Treasurers report. All board members voted in favor of the motion and none opposed. The motion carried.

Updates on Initiatives

Thomas Hurbanek reports that he is attempting to find 1-2 new board members to be appointed by the Town Board at their July 11th meeting.

Unfinished Business

A motion was made by Paul Lombardi and seconded by Thomas Hurbanek to purchase a web-based accounting package and to pay Sandy Mead to provide bookkeeping services to the IDA effective July 1, 2019. Sandy Mead has a thorough knowledge of all the IDA financial records as she has been performing this function for several years as part of a donated service. It is important for the IDA to house its records on an IDA owned system and perform its own bookkeeping services. The board would like to thank John Panichi and his company for providing this assistance to the IDA in converting and



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housing the IDA financial records. All board members voted in favor of the motion and none opposed. The motion carried.

New Business

Carl Fiacco has resigned from the board effective 6/24/2019. The board would like to thank Mr. Fiacco for his many years of service to the Town and to the IDA and for the knowledge and guidance he provided to the IDA.

Thomas Hurbanek advises that the IDA, along with most other public authorities in the State, has received an Information and Document request from Senator Skoufis, Chairman of the NYS Senate Investigations and Operations Committee. Answers to the requested information will be provided on June 28, 2019.

Adjournment

A motion to adjourn the meeting was made by Paul Lombardi and seconded by John Panichi. All board members voted in favor of the motion and none opposed. The motion carried and the meeting was adjourned at 10:30 am.