



**Town Board
Town of North Greenbush
MEETING MINUTES
January 13, 2022
7:00 p.m.**

Supervisor Bott called the meeting to order @7:00 p.m. asking all to rise for the Pledge of Allegiance. Roll call was taken with the following Board Members present.

Supervisor Bott
Councilwoman Hoffman
Councilman Rogers
Councilwoman Merola
Councilman Gordon

Comments from Residents: No comments were received pertaining to the Agenda.

Announcements: Supervisor Bott welcomed new Town Council member, Jim Gordon, to the board. He then asked for a moment of silence for 2 of our town residents that have passed away recently, Dave Hayward and Charlie Decker.

New Business:

Resolution 2022-1-1: Supervisor Bott made a motion in the matter of the approval of official undertakings, seconded by **Councilwoman Merola**. All board members voted Aye, motion carried.

Anthony Germano was asked to briefly explain what the resolution was. He stated that it is a liability policy for the Town Official, which is enough to meet the requirements of the law.

Resolution 2022-2-2: Councilwoman Hoffman made a motion in the matter of authoring the Supervisor to sign the attached agreement for telephone maintenance, seconded by **Supervisor Bott**. All board members voted Aye, motion carried.

Resolution 2022-1-3; Councilwoman Merola made a motion in the matter of approving a contract with The North Greenbush Ambulance Association, seconded by **Councilman Gordon**. All members voted Aye, motion carried.

Resolution 2022-1-4: Councilman Gordon made a motion in the matter of the adoption of Procurement, Credit Card and Investment Policies and Procedures, seconded by **Councilwoman Hoffman**. All members voted Aye, motion carried.
Supervisor Bott stated this is a yearly resolution and there is no change.

Resolution 2022-1-5: Councilwoman Merola made a motion in the matter of Adopting Resilience Vision for Climate Smart Community Program a Town of North Greenbush Climate, seconded by **Supervisor Bott**. All members voted Aye, motion carried.

Supervisor Bott wanted to thank all the members of the committee for looking into our future of the town. He also added an additional thank you to Anthony Germano for his involvement with the committee with the paperwork. Councilman Rogers asked about the progress of the Charging Stations for the town, and Supervisor Bott stated that they are in the works.

Resolution 2022-1-6: Councilman Rogers made a motion in the matter of permitting 2021 eligible tax exemptions for 2022 thereby dispensing the need for submitting renewal applications for 2022, seconded by **Councilman Gordon**. All board members voted Aye, motion carried.

Supervisor Bott explained that for the Star exemptions no paperwork will be needed to be submitted to the Assessor's office due to COVID. The exemptions will be as they were from the previous year with Star.

Resolution 2022-1-7: Councilwoman Hoffman made a motion in the matter of scheduling a Public Hearing, seconded by **Councilman Rogers**. All board members voted Aye, motion carried.

Supervisor Bott began to explain how we need to have to access for emergency vehicles, at WELLNOW it has been very congested and busy. It has been difficult for the Emergency vehicle to get access to the patience due to the blockage of the road with cars. We are taking the 1st steps to make the street access safe.

Executive Session:

Councilman Gordon made a motion to go into executive session, seconded by **Supervisor Bott**. Executive session started @ 7:14 p.m.

Councilwoman Merola made a motion to come out of Executive Session, seconded by **Councilman Rogers**. All board members voted Aye, motion carried. Executive session closed @ 7:43 p.m.

Discussion:

Our first town resident was Michael Meyers from Evergreen Lane, Wynantskill, NY. Asked the following:

- 1.) Could the public get a microphone in the future for their comments
- 2.) A list of the resolutions in advance to review before the actual meeting

Mr. Meyers then spoke of his safety concerns on Main Avenue and the area of Evergreen. He spoke in November of the same section of road that several accidents have occurred. Today he was rear-ended and pushed approximately 60 feet into neighbor's yard. He would like to know when the next Public Safety meeting will be. Mike Meyers feels speed is a factor and it should be lowered. Mark Premo spoke up and wanted him to know that it is not a town road, it is a State road. Mark stated the legal limit of the speed on the State road can only be 35. He suggested contacting DOT.

Our second town resident to speak was John Greeves, member of the Open Space & Climate Smart Committees.

Joh Greeves wanted to thank the board for passing the resolution for the Climate Smart Statement. He then added he was asked to make sure that Sheree Cammer was still on the Open Space Committee. He wanted to advocate the continuation of the Open Space Committee. Supervisor Bott answered both comments with saying that yes Sheree was still on the committee; in fact he received an email today from Sheree. He then pointed to Councilman Rogers and stated that he was the new Chairman for Open Space Committee and it would still be intact.

Councilwoman Hoffman wanted to let Mr. Meyers know that she was looking for an email she received from Chief Keevern on a study done in the area between Evergreen Road and Sharpe Avenue and the business of Fane. Councilwoman Hoffman said she would send Mike Meyers the study information. Mr. Meyer asked about the study that was done for the 4 way stop on Winter Street Ext. and Bloomingrove, was there any comparatives to that area? She said she would get the information to him after the meeting. Mr. Meyers thanked her. Mark Premo said the signs were purchased for the 4 way stop and the County has the lighted signs. They have everything that they need from us, but nothing has been put in place yet. Mark stated that perhaps with COVID they are having a hard time with the work load; he's just not sure, but will following up with them. Councilman Gordon asked if it was the County Garage, Mark said yes, and Councilman Gordon said we'll get it done.

Department Reports:

Supervisor Bott asked the board to review all of the Departmental Report at their leisure.

Approval of Minutes:

Supervisor Bott made a motion to approve the **Regular** Meeting minutes for December, seconded by **Councilwoman Hoffman**. All board members voted Aye, motion carried.

Supervisor Bott made a motion to approve the **Special** Meeting minutes for December, seconded by **Councilwoman Merola**. All board members voted Aye, motion carried.

Adjournment:

A motion was made by **Councilwoman Merola** to adjourn the meeting, seconded by **Supervisor Bott**. All members of the board voted Aye, motion carried. Meeting was adjourned @ 7:57 p.m.

- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE AGENDA IS AVAILABLE TO REVIEW VIA STREAMING ON THE TOWN'S WEBSITE.**

Respectfully Submitted
Janice Hannigan Kerwin
Town Clerk, Town of North Greenbush



**NORTH GREENBUSH TOWN BOARD
Organizational Meeting
MINUTES
January 13, 2022
6:00 P.M.**

CALL TO ORDER: Supervisor Bott opened the Organizational meeting @ 6:00 p.m. and asked all in attendance to stand for the Pledge of Allegiance.

ROLL CALL: Roll Call was taken by Town Clerk, Janice Kerwin.

Supervisor Bott	<u>Present</u>
Councilwoman Hoffman	<u>Present</u>
Councilman Rogers	<u>Present</u>
Councilwoman Merola	<u>Present</u>
Councilman Gordon	<u>Present</u>

ADOPTION OF RULES OF ORDER AND MEETING PROCEDURES

ESTABLISHMENT OF TOWN BOARD MEETINGS

2nd Thursday of every month at 7PM

DESIGNATION OF OFFICIAL TOWN BUSINESS HOURS

8:00AM through 4:00PM Monday through Friday

DESIGNATION OF OFFICIAL BANKS

Pioneer Bank, Key Bank, M&T Bank, Chase Bank, New York State Liquid Asset Fund

DESIGNATION OF OFFICIAL NEWSPAPER

The Record



**NORTH GREENBUSH TOWN BOARD
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Supervisor Bott read the first page and made a motion to accept them as read, seconded by Councilwoman Hoffman. All board members voted Aye, motion carried.

ESTABLISHING A RATE FOR MILAEGE

58.5¢ per mile

APPOINTMENTS

SUPERVISOR APPOINTMENTS

APPOINTMENT OF DEPUTY TOWN SUPERVISOR
Appointed as Deputy Supervisor by letter to the Town Clerk
01/01/22 – 12/31/22
KELLY HOFFMAN

APPOINTMENT OF TOWN HISTORIAN
PER BUDGET
01/01/22- 12/31/22
JAMES GREENFIELD

CONFIDENTIAL ASSISTANT TO THE SUPERVISOR
PART TIME PER BUDGET BI-WEEKLY
01/01/22– 12/31/22
KATHLEEN ALLEN

TOWN CLERK APPOINTMENTS

APPOINTMENT DEPUTY TOWN CLERKS



**NORTH GREENBUSH TOWN BOARD
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(2) PART TIME SALARY PER BUDGET BI-WEEKLY
01/01/22 – 12/31/22
**JANET DICKINSON
JAMES MINER**

Councilwoman Hoffman read the above appointments and made a motion to accept as read, seconded by Councilman Gordon. All members voted Aye, motion carried.

TOWN BOARD APPOINTMENTS

APPOINTMENT OF TOWN ATTORNEY (2 YEARS)
PER BUDGET MONTHLY
1/1/22 – 12/31/23
FREDERICK KIRWIN

APPOINTMENT OF DEPUTY TOWN ATTORNEY FOR COURT CASES
PER BUDGET MONTHLY
01/01/22-12/31/22
HENRY BAUER

APPOINTMENT OF DEPUTY TOWN ATTORNEY – PLANNING BOARD
PER BUDGET MONTHLY
01/01/22 – 12/31/22
IAN SILVERMAN

APPOINTMENT OF DEPUTY TOWN ATTORNEY – ZONING BOARD
PER BUDGET MONTHLY
01/01/22 – 12/31/22
AI KOWLAKOWSKI



NORTH GREENBUSH TOWN BOARD
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APPOINTMENT OF TOWN COMPTROLLER (2 YEARS)
PER BUDGET BI-WEEKLY WITH BENEFITS
01/01/22 – 12/31/23
ANTHONY GERMANO

APPOINTMENT OF DIRECTORS OF FINANCE
PER BUDGET BI-WEEKLY NO BENEFITS
01/01/22 – 12/31/22
TERESA GROSS
ERICA QUINN

APPOINTMENT OF DEPUTY RECEIVER OF TAXES
PER BUDGET MONTHLY PART-TIME
01/01/22 – 12/31/22
ROBIN McGRATH

APPOINTMENT OF COURT SECRETARY TO TOWN JUSTICES
(1) SALARY PER BUDGET BI-WEEKLY FULL TIME
01/01/22-12/31/22
MARIE BARBERA

APPOINTMENT OF PART TIME COURT OFFICER
PER BUDGET BI- WEEKLY
01/01/22-12/31/22
CHARLES ROCKWELL

Councilwoman Merola read the above appointments and made a motion to accept as read, seconded by Councilwoman Hoffman. All members voted Aye, motion carried.

APPOINTMENT OF TOWN ENGINEER
PER BUDGET MONTHLY
01/01/22 - 12/31/22
ERIC WESTFALL



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APPOINTMENT OF PART TIME UTILITIES INSPECTOR
PER BUDGET BI-WEEKLY NO BENEFITS
01/01/22-12/31/22
PAUL PATTI

APPOINTMENT OF FIRE MARSHAL
PER BUDGET BI-WEEKLY NO BENEFITS
01/01/22- 12/31/22
WILLIAM MILLER

APPOINTMENT OF WORKING UTILITY SUPERVISOR
PER BUDGET BI-WEEKLY
01/01/22-12/31/22
KEITH HANKLE

APPOINTMENT OF UTILITY LABORER
PER BUDGET BI-WEEKLY
01/01/22 - 12/31/22
RICHARD McCARTHY

APPOINTMENT OF PART TIME CUSTODIANS (Town Offices & Police Station)
(2) PER BUDGET BI-WEEKLY
01/01/22 -12/31/22
FRANCIS GIULIANO
PAT SICKLES

APPOINTMENT OF SECRETARY TO THE ZONING BOARD OF APPEALS
AND PLANNING BOARD
PER BUDGET MONTHLY



**NORTH GREENBUSH TOWN BOARD
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01/01/22- 12/31/22
LEANNE HANLON

APPOINTMENT OF ZONING BOARD OF APPEALS CHAIRMAN (1 YEAR)
PER BUDGET MONTHLY
01/01/22- 12/31/22
RICHARD FRENCH

**Councilman Gordon read the above appointments and made a motion to accept as read,
seconded by Councilman Rogers. All members voted Aye, motion carried.**

APPOINTMENT OF ZONING BOARD MEMBER
PER BUDGET MONTHLY
01/01/22 – 12/31/26
ANTHONY CRUCETTI

APPOINTMENT OF ZONING BOARD MEMBER
PER BUDGET MONTHLY
01/01/22 – 12/31/25
GREG DiJULIO

APPOINTMENT OF PLANNING BOARD CHAIRMAN (1 YEAR)
PER BUDGET MONTHLY
01/01/22 - 12/31/22
MARK LACIVITA

APPOINTMENT OF PLANNING BOARD MEMBER
PER BUDGET MONTHLY
01/01/22 - 12/31/26
MARK LACIVITA



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APPOINTMENT BOARD OF ASSESSMEN REVIEW MEMBER
PER BUDGET BY MEETING
01/01/22 -09/30/22
COLLEEN REYNOLDS

APPOINTMENT OF SECRETARY - BOARD OF ASSESSMEN REVIEW
PER BUDGET BY MEETING
01/01/22 -12/31/22
MICHELLE WESSELS

APPOINTMENT OF DOG CONTROL OFFICER
PER BUDGET MONTHLY
01/01/22 -12/31/22
BOB GUYER

APPOINTMENT OF ALTERNATE DOG CONTROL OFFICERS
PER BUDGET MONTHLY
01/01/22 -12/31/22
TONIA GUYER
KEVIN BOSKO

**Supervisor Bott read the above appointments and made a motion to accept as read,
seconded by Councilwoman Merola. All members voted Aye, motion carried.**

APPOINTMENT OF DEPUTY HIGHWAY SUPERINTENDENT
PER BUDGET BI-WEEKLY
01/01/22 -12/31/22



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GREGORY SPENCER

**APPOINTMENT OF HIGHWAY DEPARTMENT SECRETARY
PER BUDGET BI-WEEKLY
01/01/22 -12/31/22
APRIL HOLMES**

**APPOINTMENT OF CONSULTING ENGINEERS
CT MALE, CLOUGH HARBOUR, CAMP, DRESSER AND MCKEE, LABERGE,
ERDMANN ANTHONY, CREIGHTON MANNING (CME), PERCY COTTON,
BARTON AN LOGUIDICE**

RESOLUTION AUTHORIZING PETTY CASH FUNDS

TOWN CLERK'S OFFICE	\$200.00
BUILDING UTILITIES DEPARTMENT	\$200.00
TOWN JUSTICE OFFICE	\$200.00
TOWN POLICE DEPARTMENT	\$200.00

Councilman Rogers read the above and made a motion to accept it as read, seconded by Councilwoman Merola. All members voted Aye, motion carried.

**TOWN OF NORTH GREENBUSH
COMMITTEE/BOARD APPOINTMENTS FOR 2022**

Town Disaster Plan Committee

Supervisor Joseph Bott, Chair

Tony Germano

Chief David Keevern

Mark Premo

Volunteer Staff

Mike Miner



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Public Safety Committee

Councilwoman Kelly Hoffman, Chair
Mark Premo
Kathy Allen
Jim Schirmer
Chief David Keevern
Bob Durivage
Michael Masone

Youth and Recreation Committee

Councilwoman Jessica Merola, Chair
Kyle McCauley Belokopitsky
Lori Ruffinen
Volunteer Staff
Mike Miner

Open Space Committee

Councilman Jack Rodgers, Chair
John Greaves
Sheree Cammer
Michael Donvito
Christian Ozack
Mary Jude Foley
Keith Hirokawa

Climate Smart Committee

Councilwoman Jessica Merola, Chair
Karl Lampson
John Greaves
Morgan Ruthman
Scott Noel
David Wilson
Mark Premo
Michael Miner



**NORTH GREENBUSH TOWN BOARD
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Eric Westfall

Flag Lot/Shared Driveway Committee

Councilman Jack Rogers, Chair

Andrew Mair

Mary Jude Foley

Lloyd Miller DVM

Michael Lashmet

Eric Westfall

Councilwoman Hoffman read the above Committee Appointments and made a motion to accept them as read, seconded by Councilwoman Merola. All Board members voted. Councilman Rogers voted Nay, as he asked for each Committee Appointment to read and voted on individually and they did not have them read individually. Supervisor Bott stated the vote was 4 Ayes to 1 Nay, motion carried.

Highway/Utilities Committee

Supervisor Joseph Bott, Chair

Dave Wilson

Gaetano Tedesco

Mark Premo

Michael Masone

Joe Deeb

Volunteer Staff

Keith Hankle

Paul Patti

Human Resource/Finance Committee

Supervisor Joseph Bott, Chair

Mark Ahern

Vacant

Board of Ethics

Stephen Kraz, Chair

1/1/22-12/31/22

Doug Pinzer

1/1/22-12/31/24



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Michael Masone 1/1/21-12/31/23
Bryan Goldberger, Counsel 1/1/22-12/31/22

Board of Ambulance Commissioners

(5) Board of Ambulance Commissioners, at least (1) shall be a Town Board Member

James Gordon (Town Board Member) 1/1/22-12/31/22
Lori Ruffinen 1/1/22-12/31/22
Kevin Seidan Jr. 1/1/21-12/31/22
Michael Masone 1/1/21-12/31/23
John Sroka 1/1/21-12/31/23

Industrial Development Agency (IDA)

Tom Hurbanek, Chair
John Panichi
Paul Lombardi
Brendan Casey

Councilwoman Merola read the above Committee Appointments and made a motion to accept them as read, seconded by Councilman Gordon. All Board members voted Aye except Councilman Rogers with a vote of Nay, as they were not read individually. Supervisor Bott stated the vote was 4 to 1, motion carried.

Councilwoman Hoffman made a motion to adjourn the Organizational Meeting, seconded by Councilwoman Merola. All members voted Aye, motion carried. Meeting was adjourned @ 6:13 p.m.



**NORTH GREENBUSH TOWN BOARD
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- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE PUBLIC HEARING IS AVAILABLE TO REVIEW ON THE TOWN'S WEBSITE.**

**Respectfully Submitted,
Janice Hannigan Kerwin
Town Clerk
Town of North Greenbush**