



# Special Meeting Minutes

Town of North Greenbush

Town Board

October 2, 2022

8:00 a.m.

## Presentation of the 2024 Tentative Budget

Supervisor Bott opened the Special Meeting @ 8:00 a.m. and asked all to rise for the Pledge of Allegiance.

Roll call was taken with 3 of the 5 Town Board members present.

Supervisor Bott	Present
Councilwoman Hoffman	Present
Councilman Rogers	Present
Councilwoman Merola	<b>Absent</b>
Councilman Gordon	<b>Absent</b>

### Discussion:

Supervisor Bott asked Town Comptroller, Michael Chaires, to briefly give a summary about any changes. Michael explained that the budget was not much different to last year, the General Fund rate is 4.66%, same as last year. The Highway tax rate was 5.80% in 2023 last compared to 5.85% this year for Highway. There is a small increase in the O&M rate in the Sewer rates due to the increase in the infrastructure and new staffing. There may be a few changes since

the Special Districts are still being reviewed and worked on due to the fact that it's the 1<sup>st</sup> year Bill Miller is doing the Budget for the office. We are financially stable in the town with all the changes.

Supervisor Bott asked if the board members had any questions or comments, Councilman Rogers not today, he would need to review the Tentative Budget he just received. Councilwoman Hoffman stated the same.

Adjournment:

**Councilwoman Hoffman** made a motion to adjourn the special meeting, seconded by **Councilman Rogers**. All board members present voted Aye, motion carried.

The meeting was adjourned at 8:03 a.m.

- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE AGENDA IS AVAILABLE TO REVIEW VIA STREAMING ON THE TOWN'S WEBSITE.**

**Respectfully Submitted,**

**Janice Hannigan Kerwin  
Town Clerk  
Town of North Greenbush**



## **PUBLIC HEARING MINUTES**

**Town Board**

**Town of North Greenbush**

**October 12, 2023**

**6:45 P.M.**

Supervisor Bott called the meeting to order @ 6:48 PM. He asked all to rise for The Pledge of Allegiance.

### **To Consider Implementing New Limits for The Senior Citizen Exemption & Low-Income Disability Exemptions**

#### Discussion:

Supervisor Bott asked the town's Assessor, Patty Rubino, to explain the income limits. Patty spoke of the \$40,000.00 amount that the town will be using. Each person will receive 50% off if they fall under that dollar amount. The state has excluded medical amounts, and we are following suit. She added that the school districts will need to accept the new local law for it to be applied to the school district bills.

Supervisor Bott asked for roll call to be taken.

<b>Supervisor Bott</b>	<b><u>Present</u></b>
<b>Councilwoman Hoffman</b>	<b><u>Present</u></b>
<b>Councilman Rogers</b>	<b><u>Present</u></b>
<b>Councilwoman Merola</b>	<b><u>Present</u></b>
<b>Councilman Gordon</b>	<b><u>Absent</u></b>

Also present at meeting:

**Town Clerk, Janice Hannigan Kerwin**

**Town Attorney, Fred Kirwin**



**PUBLIC HEARING MINUTES**  
**Town Board**  
**Town of North Greenbush**  
**October 12, 2023**  
**6:45 P.M.**

Supervisor Bott asked if there were any comments on the agenda, Kim Kalinsack, asked why the town is not following the state threshold of \$57,000.00. He feels the \$37,000.00 to \$40,000.00 is not that much. The Assessor, Patty Rubino, said that everyone will be receiving 50% off instead of the sliding scale of 5% to 50% off with the new Local Law. She added that all of Rensselaer County is doing \$40,000.00 as the max amount. Their proposal for the County is to increase the amount to \$5,000.00 each year for the next 2 years to a maximum amount of \$50,000.00.

Supervisor Bott asked if there were any more comments on the agenda, none being said he moved for a motion to close the Public Hearing.

Adjournment:

**Councilperson Merola** made a motion, seconded by **Councilperson Hoffman**. All members of the board present voted Aye, motion carried.

The Public Hearing adjourned at 6:54 P.M.

- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE AGENDA IS AVAILABLE TO REVIEW VIA STREAMING ON THE TOWN'S WEBSITE.**

Respectfully Submitted  
Janice Hannigan Kerwin  
Town Clerk, Town of North Greenbush



**Town Board  
Town of North Greenbush  
MINUTES  
Regular Meeting  
October 12, 2023  
7:00 p.m.**

Supervisor Bott called the meeting to order @7:00 P.M., he proceeded to ask all to rise and say the Pledge of Allegiance. Supervisor Bott then asked the Town Clerk, Janice Hannigan Kerwin, to do roll call. The following Board Members were present.

<b>Supervisor Bott</b>	<b><u>Present</u></b>
<b>Councilwoman Hoffman</b>	<b><u>Present</u></b>
<b>Councilman Rogers</b>	<b><u>Present</u></b>
<b>Councilwoman Merola</b>	<b><u>Present</u></b>
<b>Councilman Gordon</b>	<b><u>Present</u></b>

Also present at meeting:

**Town Clerk, Janice Hannigan Kerwin  
Town Attorney, Fred Kirwin**

**ANNOUNCEMENTS FROM SUPERVISOR BOTT:**

Supervisor Bott announced that the Halloween parade was coming up and asked Councilperson Hoffman to give us an update. Councilperson Hoffman stated the parade will begin @ 2:00 p.m. from the parking lot of Family Dollar on Main Avenue. The parade proceeds down Main Avenue to the Town Hall. She continued by saying Stewarts donated cider and donuts and there would be a costume contest.

Supervisor Bott spoke of the building continuing out at the lake. The windows and doors should be received by November, and it seems to be going very well. His plan is to have a Ribbon Cutting Ceremony sometime in December of this year.

Supervisor Bott asked for a moment of silence for Past Chief Jim Burt Sr. who passed last week.

**COMMENTS ON AGENDA ITEMS:**

No comments were made on the agenda items.



**Town Board**  
**Town of North Greenbush**  
**MINUTES**  
**Regular Meeting**  
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**7:00 p.m.**

**PRESENTATION:**

Supervisor Bott read a Proclamation, Freedom from Workplace Bullies Week. (entered into the permanent records for October 2023)

**Supervisor Bott** made a motion that the North Greenbush Town Board does hereby recognize October 15 – 21, 2023 as Freedom from Workplace Bullies Week; and encourage all citizens to recognize this special observance, seconded by **Councilperson Hoffman**. All board members voted Aye; motion carried.

**NEW BUSINESS:**

**\*Resolution 2023-10-76: Councilperson Hoffman** made a motion in the matter of scheduling a Public Hearing for the 2024 Preliminary Budget with the change of the year to 2024, seconded by **Supervisor Bott**. All board members voted Aye; motion carried.

**\*Resolution 2023-10-77: Councilperson Merola** made a motion in the matter of scheduling a Public Hearing for Special District Assessment Rolls changing date from the 12<sup>th</sup> to the 9<sup>th</sup>, seconded by **Councilperson Hoffman**. All board members voted Aye; motion carried.

**Resolution 2023-10-78: Councilperson Gordon** made a motion in the matter of scheduling a Public Hearing for Operation and Maintenance Charges, seconded by **Councilperson Merola**. All board members voted Aye; motion carried.

**Resolution 2023-10-79 Councilperson Rogers** made a motion in the matter of purchasing a Chevrolet 3500 HD for the Utilities Department, seconded by **Supervisor Bott**. All board members voted Aye; motion carried. Councilperson Hoffman asked if the vehicle was here readily, yes answered Michael Chaires, Town Comptroller. Councilperson Gordon asked if we had the purchase agreement as there was just one in his packet. Michael Chaires, Town Comptroller, stated they had both, but the Building Department had the original, and both purchases follow the Procurement Policy.



**Town Board**  
**Town of North Greenbush**  
**MINUTES**  
**Regular Meeting**  
**October 12, 2023**  
**7:00 p.m.**

**Resolution 2023-10-80: Supervisor Bott** made a motion in the matter of purchasing a Chevrolet Traverse for the Building Department, seconded by **Councilperson Rogers**. All board members voted Aye; motion carried. Councilperson Hoffman asked if we looked at any Electric vehicles or even Hybrids. Michael Chaires said none were available at the time.

**Resolution 2023-10-81: Councilperson Hoffman** made a motion in the matter of the of adopting Local Law #6 of 2023, North Greenbush Real Property Tax Senior Citizen/Disability Income Level/Percentage Income Law, seconded by **Supervisor Bott**. All board members voted Aye; motion carried.

**Resolution 2023-10-82: Councilperson Merola** made a motion in the matter of approving an agreement with PM AM Corporation, seconded by **Councilperson Hoffman**. All board members voted Aye; motion carried.

**DISCUSSION:**

1.) **John Derosa** 423 Hidley Road, spoke again this month on the conditions he mentioned the month before. He wanted to know if anything had been done and or would it be done. He has not received any rectifications of the issues he reported last month on the builder Hodorowski. Eric Westfall, Town Engineer met with DEC and Supervisor Bott, along with a representative from Hodorowski the Friday after our September meeting and issues were brought up and discussed with solving them. DEC did not write any citations to Hodorowski, but they will be returning to the site for additional inspections. Eric spoke of the Swift Plan and how it is divided into 3 categories:

1<sup>st</sup> Swift

2<sup>nd</sup> Builder & Homeowner (this is a civil area between them)

3<sup>rd</sup> Impasse (how do we handle the situation)



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**Town of North Greenbush**  
**MINUTES**  
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Supervisor Bott asked Mr. Derosa if he had the water tank issued fixed by the builder, he stated yes, they did the expansion tank. Mr. Derosa is concerned about the wall they built; he feels it's not stable. The builder never addressed the erosion or provided drainage for the water that hits it. He continued to ask the board for help with these major issues.

Councilman Gordon spoke up and said this builder has had issues in the past and feels the Town Board needs to stop it immediately. He knows for a fact that that builder is still correcting issues from 5 years ago over in his development off North Road. Eric spoke up and said that is a completely different matter that was not part of a building permits and they have been there 3 times to rectify the issue from the homeowner's decision to enlarge their back lawn area.

Councilman Rogers asked if the Building Department can put the contractor on notice, Eric said yes, and they will be meeting on Monday.

Mr. Derosa would like a follow-up after Monday's meeting, instead of waiting another month until the next monthly meeting. Eric said he would follow up with him.

- 2.) **Jason & Tracey Samuel-Glover** Meadowlark Lane, asked if the project that will be happening on Meadowlark, is this the same contractor/builder. Eric Westfall said no it is a completely different builder.
- 3.) **Michael Myers** Evergreen Lane, asked about the budget and the 20% increase in salaries. Supervisor Bott stated that it was not a 20% increase and there was a comparative done on salaries for all town employees and our town was lower than surrounding towns and the increase was approximately 15% with the tentative numbers and we are still lower than other towns. The Highway Department Supervisor's salary was reasonable and consistent so it would be the normal 2% increase as it is according to the Union contracts.





**Town Board  
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**DEPARTMENT REPORTS REVIEW:**

Supervisor Bott asked each board member to review the reports at their leisure.

**APPROVAL OF MINUTES:**

Approval of Meeting Minutes for September 14, 2023, Regular Meeting, public Hearing and Special Meeting Minutes for October 2, 2023, (3 sets of minutes)

**Councilman Rogers** made a motion to accept the Special Meeting on October 2, 2023, seconded by **Supervisor Bott**. Three of the board members were present at this meeting and voted Aye; **Councilperson Gordon** and **Councilperson Merola** abstained, as they were not at the meeting, motion carried.

**Councilman Rogers** made a motion to accept the Public Hearing and Regular Board meeting for September 14, 2023, seconded by **Supervisor Bott**. All board members voted Aye; motion carried.

**ADJOURNMENT:**

**Councilperson Gordon** made a motion to adjourn the meeting, seconded by **Councilperson Merola**. All board members voted Aye; motion carried. The Town Board meeting ended at 8:09 p.m.

- **A COMPLETE ACCOUNTING OF ALL DISCUSSIONS ON THE AGENDA IS AVAILABLE TO REVIEW VIA STREAMING ON THE TOWN'S WEBSITE.**

Respectfully Submitted  
Janice Hannigan Kerwin  
Town Clerk, Town of North Greenbush